



**Facility**

**Name:** Parkside Child Development Center **License Number:** 143844  
**Address:** 3248 A Isleta SW, Albuquerque, NM 87105  
**Phone:** 5058733426 **Fax:** **E-mail:** tamarabaca8825@yahoo.com;  
 archuletashayna@yahoo.com

**License Information**

**Type:** 4 Star FOCUS Child Care Center **Status:** Licensed **Issue Date:** 05/15/2018 **Expiration Date:** 05/14/2019

**Capacity**

**Over Age 2:** 123 **Under Age 2:** 67 **Night Care:** **Playground:** 103  
**Square Footage:** 0

**Census**

**Over 2:** 34 **Under 2:** 15

**Classrooms**

**Number of Classrooms:** 11

**Days and Hours of Operation**

<b>Monday</b> 6:30 AM - 8:00 PM	<b>Tuesday</b> 6:30 AM - 8:00 PM	<b>Wednesday</b> 6:30 AM - 8:00 PM	<b>Thursday</b> 6:30 AM - 8:00 PM	<b>Friday</b> 6:30 AM - 8:00 PM
<b>Saturday</b> Closed	<b>Sunday</b> Closed			

**Inspection**

**Date:** 03/12/2019 **Time In:** 9:10 AM **Time Out:** 1:35 PM **Purpose:** Annual

**Licensing:**

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>

**Licensing Actions and Administrative Appeals:**

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
--	----------------------

**Surveys for Child Care Facilities:**

8.16.2.17 E, F Surveys for Child Care Facilities

Compliance

**Complaints:**

8.16.2.18 D Complaints

Not Inspected

**Licensure Requirements for Centers:**

8.16.2.21 A Licensing Requirements

Not Inspected

8.16.2.21 B Capacity of Centers

Compliance

8.16.2.21 B (3)c Capacity of Centers

**Non-compliance****Young 2's room 1**

8.16.2.21.B.3.c.:Centers must post classroom capacities, ratios, and group sizes in an area of the room that is easily visible to parents, staff and visitors.

**Finding****Deadline: 04/11/2019**

The center failed to post classroom capacities, and ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors.

**Corrective Action Plan**

The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.

8.16.2.21 C Incident Reporting Requirements

Not Inspected

**Administrative Requirements for Centers:**

8.16.2.22 A Administrative Records

**Non-compliance****Admin/Licensure**

8.16.2.22.A.:Administrative Records: A licensee will display in a prominent place that is readily visible to parents, staff and visitors:

**Finding****Deadline: 04/11/2019**

The center failed to display in a prominent place that is readily visible to parents, staff and visitors the most recent licensing survey.

**Corrective Action Plan**

The center will post the missing item.

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Not Inspected

8.16.2.22 C Policy and Procedures

Compliance

**Administrative Requirements for Centers: (continued)**

8.16.2.22 D Family Handbook

Not Inspected

8.16.2.22 E Children's Records

**Non-compliance****Admin/Licensure**8.16.2.22.E.1.d.:*date the child first attended the center and the date of the child's last day at the center;***Finding****Deadline: 04/11/2019**

*Of the 20 children's records reviewed, 3 is/are missing the date the child first attended the center. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.*

**Corrective Action Plan**

*The first attendance date will be added and the center will review all children's records to ensure complete information is on file.*

8.16.2.22.E.1.e.:*a copy of the child's up-to-date immunization record or a public health division approved exemption from the requirement, a grace period of a maximum of 30 days will be granted for children in foster care or homeless children and youth;***Finding****Deadline: 04/11/2019**

*Of the 20 children's records reviewed, 9 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.*

**Corrective Action Plan**

*Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.*

8.16.2.22.E.2.c.:*The name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency.***Finding****Deadline: 04/11/2019**

*Of the 20 children's records reviewed, 4 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.22 form for the child(ren) with missing information.*

**Corrective Action Plan**

*Parents will be advised to review and add missing information. The center will review all children's records to ensure contact information for a physician or medical center is on file.*

8.16.2.22.E.2.a.:*Information on any allergies or medical conditions suffered by the child.*

## Admin/Licensure (continued)

**Finding****Deadline:** 04/11/2019

*Of the 20 children's records reviewed, 1 is/are missing information on allergies or medical conditions. See Children's Records 8.16.2.22 form for the child(ren) with missing information.*

*Corrective Action Plan*

*Parents will be advised to review and add missing information. The center will review all records to ensure information regarding allergies and medical conditions is on file.*

**8.16.2.22.E.1.l.:***a signed acknowledgment that the parent or guardian has read and understands the parent handbook.*

**Finding****Deadline:** 04/11/2019

*Of the 20 children's records reviewed, 1 is/are missing a signed parent or guardian acknowledgement that the parent handbook had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing.*

*Corrective Action Plan*

*Parents will be advised to complete the statement. The center will review all children's records to ensure a signed acknowledgement is on file.*

**8.16.2.22 F Personnel Records****Non-compliance**

## Personnel

**8.16.2.22.F.1.f.:***an annual signed statement that the staff member would or would not be disqualified as a direct provider of care under the most current version of the Background Checks and Employment History Verification provisions pursuant to 8.8.3 NMAC;*

**Finding****Deadline:** 03/12/2019

*The center failed to have 2 out of 10 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. See Staff Records 8.16.2.22 form for staff with this missing information. Corrected on site*

*Corrective Action Plan*

*The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction. Corrected on site.*

**8.16.2.22 G Personnel Handbook***Not Inspected***Personnel and Staffing Requirements for Centers:****8.16.2.23 A Personnel and Staffing Requirements***Compliance*

## Personnel and Staffing Requirements for Centers: *(continued)*

### 8.16.2.23 B Staff Qualifications and Training

**Non-compliance**

#### Personnel

8.16.2.23.B.2.b.: *All new educators regardless of the number of hours per week will complete the following training within three (3) months of their date of hire. All current educators will have three months to comply with the following training from the date these regulations are promulgated:*

#### Finding

**Deadline: 04/11/2019**

*Educators did not complete the following training within 3-months: Health and Safety Training 3 educators need to print certificate*

#### Corrective Action Plan

*All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:*

### 8.16.2.23 C Staff/Child Ratios and Group Sizes

*Compliance*

## Services and Care of Children in Centers:

### 8.16.2.24 A Guidance

*Compliance*

### 8.16.2.24 A1 Guidance

*Compliance*

### 8.16.2.24 B Naps or Rest Period

*Compliance*

### 8.16.2.24 C Additional Requirements for Infants and Toddlers

*Compliance*

### 8.16.2.24 D Diapering and Toileting

*Compliance*

### 8.16.2.24 E Additional Requirements for Children with Special Needs

*Compliance*

### 8.16.2.24 F Additional Requirements for Night Care

*Not Inspected*

### 8.16.2.24 G Physical Environment

**Non-compliance**

#### Infant Classroom #2

8.16.2.24.G.6.: *Materials are well cared for and organized by type. Where appropriate, materials are labeled with words or pictures. Adaptations to materials are made when needed to accommodate various abilities of all children. Unused materials are stored in inaccessible storage.*

### Infant Classroom #2 (continued)

**Finding****Deadline: 04/11/2019**

*Materials were not cared for and organized by type and labeled with words and/or pictures where appropriate. Two shelves against the wall are not labeled.*

*Corrective Action Plan*

*Materials will be well cared for and organized by type and labeled with words and/or pictures where appropriate.*

8.16.2.24 H Social-Emotional Responsive Environment

Compliance

8.16.2.24 I Equipment and Program

**Non-compliance**

### Infant Classroom #2

**8.16.2.24.1.8.:** A center will post a daily activity schedule. A center will follow a consistent pattern for routine activities such as meals, snacks and rest.

**Finding****Deadline: 04/11/2019**

*The center did not post the daily activity schedule.*

*Corrective Action Plan*

*The center will begin posting their daily activities schedules and following them.*

8.16.2.24 J Outdoor Play Areas

Compliance

8.16.2.24 K Swimming, Wading and Water

Not Inspected

8.16.2.24 L Field Trips

Not Inspected

### Food Service Requirements for Centers:

8.16.2.25 A Meal Pattern Requirements

Compliance

8.16.2.25 B Meals and Snacks

Compliance

8.16.2.25 B3 Meals and Snacks

Compliance

8.16.2.25 C Menus

Compliance

8.16.2.25 D Kitchens

Compliance

8.16.2.25 E Meal Times

Compliance

### Health and Safety Requirements for Centers:

8.16.2.26 A Hygiene

Compliance

8.16.2.26 B First Aid Requirements

Compliance

**Health and Safety Requirements for Centers: (continued)**

8.16.2.26 C Medication

N/A

**Illness Requirements for Centers:**

8.16.2.27 A-D Illness Requirements for Centers

Compliance

**Transportation Requirements for Centers:**

8.16.2.28 A-H Transportation Requirements for Centers

**Non-compliance****Admin/Licensure**

**8.16.2.28.H.:** *Children may be transported only in vehicles that have current registration and insurance coverage. All drivers must have current driver's license and comply with motor vehicle and traffic laws. Persons who have been convicted in the last seven years of a misdemeanor or felony DWI/DUI cannot transport children under the auspices of a licensed facility/program.*

**Finding****Deadline: 03/12/2019**

*The vehicle used for transporting children does not have current insurance. Corrected on site.*

**Corrective Action Plan**

*Current insurance will be obtained. Corrected on site.*

**8.16.2.28.H.:** *Children may be transported only in vehicles that have current registration and insurance coverage. All drivers must have current driver's license and comply with motor vehicle and traffic laws. Persons who have been convicted in the last seven years of a misdemeanor or felony DWI/DUI cannot transport children under the auspices of a licensed facility/program.*

**Finding****Deadline: 04/11/2019**

*The vehicle used for transporting children does not have current registration. License tags are current on NHX416h, provider needs proof of registration form.*

**Corrective Action Plan**

*current registration will be obtained.*

**8.16.2.28.A.:** *When a center provides transportation to children, it is responsible for the care of children from the time of pick up to delivery to a responsible adult. All vehicles used for transportation of children will have an operable fire extinguisher, first-aid kit, first-aid manual, water and blanket.*

**Finding****Deadline: 04/11/2019**

*A vehicle used for transporting children is not equipped with blanket. Both vans need blankets.*

**Corrective Action Plan**

*The vehicle will be equipped with required items.*

(continued)

**8.16.2.28.A.:**When a center provides transportation to children, it is responsible for the care of children from the time of pick up to delivery to a responsible adult. All vehicles used for transportation of children will have an operable fire extinguisher, first-aid kit, first-aid manual, water and blanket.

**Finding**

**Deadline:** 04/11/2019

A vehicle used for transporting children is not equipped with water. Van NHX needs water

**Corrective Action Plan**

The vehicle will be equipped with required items.

**8.16.2.28.C.:**Vehicles used for transporting children will be enclosed and properly maintained. Vehicles shall be cleaned and inspected inside and out.

**Finding**

**Deadline:** 04/11/2019

The vehicle used for transporting children is not properly cleaned. Van NHX

**Corrective Action Plan**

The center will schedule regular cleaning. Van NHX

**8.16.2.28.A.:**When a center provides transportation to children, it is responsible for the care of children from the time of pick up to delivery to a responsible adult. All vehicles used for transportation of children will have an operable fire extinguisher, first-aid kit, first-aid manual, water and blanket.

**Finding**

**Deadline:** 04/11/2019

A vehicle used for transporting children is not equipped with an operable fire extinguisher. The fire extinguisher tag in Van PB9883 expired 2017.

**Corrective Action Plan**

The vehicle will be equipped with required items.

## Building, Ground and Safety Requirements for Centers:

### 8.16.2.29 A Housekeeping

**Non-compliance**

#### Infant Classroom #2

**8.16.2.29.A.1.:**A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.



**Infant Classroom #2 (continued)**

**Finding**

**Deadline: 04/11/2019**

*The infant 2 room has a heavy accumulation of educator resources stored in the classroom*

*Corrective Action Plan*

*A routine will be established to assess all areas of the premises for cleanliness, safety and potential hazards.*

**Preschool 3's Classroom #5**

**8.16.2.29.A.1.:***A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.*

**Finding**

**Deadline: 04/11/2019**

*The Fixtures are not in good repair as evidenced by one ballast is out.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

**8.16.2.29 B Pest Control** *Compliance*

**8.16.2.29 C Mechanical Systems** *Compliance*

**8.16.2.29 D Water and Waste** *Compliance*

**8.16.2.29 E Lighting, Lighting Fixtures and Electrical** *Compliance*

**8.16.2.29 F Exits and Windows** *Compliance*

**8.16.2.29 G Toilet and Bathing Facilities** ***Non-compliance***

**Infant Classroom #2**

**8.16.2.29.G.2.:***All toilet rooms will have toilet paper, soap and disposable towels at a height accessible to children. A center will not use a common towel or wash cloth.*

**Finding**

**Deadline: 04/11/2019**

*The toilet room for Infant - (6 wk. - 12 mo.) infant 2 room(s) is missing paper towel.*

*Corrective Action Plan*

*The toilet room will be restocked and a routine established to monitor all toilet rooms for adequate supplies.*

**8.16.2.29 H Safety Compliance** ***Non-compliance***

**Admin/Licensure**

**8.16.2.29.H.1.:***A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year.*

## Admin/Licensure (continued)

## Finding

Deadline: 04/11/2019

The center failed to conduct an emergency preparedness practice drills for at least once a quarter.

## Corrective Action Plan

A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year.

8.16.2.29 H3(f)(i)(k) Safety Compliance

Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

Compliance

## Additional Comments

The environmental health inspection expires 3/15/19.

## Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Kia Kennedy



Facility Representative: Tamara Baca Shayna Archuleta